

## **HOUSEKEEPING TEAM MEMBER**

Part Time - working days are Mondays and Fridays

### **Symondsburry Estate...**

...is a stunning private rural estate, visitor destination and working farm, located on the outskirts of Bridport, one mile from the Jurassic Coast. It provides holiday, glamping, wedding venue, café, in-house shops, estate grown food and plants and independent retail outlets. Symondsburry Estate is set in 1500 acres of farmland and ancient woodlands with stunning views, which visitors can walk, cycle and enjoy. It's a small, vibrant community with big ambitions.

### **Holiday Cottages**

The housekeeping team is responsible for cleaning of our holiday cottages on changeover days (Mondays & Fridays). You will be required to make our properties feel like a home from home experience for our guests. We currently have 11 properties based across the Estate, which sleep between 2 to 21 people, allowing for a vibrant and diverse working environment.

### **Key Responsibilities**

- Cleaning our holiday cottages and glamping site to an exceptional standard
- Ensuring linen, cleaning products and house inventories are kept updated
- Reporting any technical and maintenance issues to the Team Leader/Head Housekeeper
- Ensuring Health and Safety aspects are maintained
- Collecting hamper items and delivering them to the property for guest arrival

### **Skills and Experience**

- Previous housekeeping/cleaning experience preferred
- Strong attention to detail and pride in presentation
- Highly organised, reliable & flexible
- Ability to work both as a team and using your own initiative
- Energy & enthusiasm
- Driving licence essential - must have own vehicle (mileage between properties paid)

Our ambitions for growth mean great opportunities for people who bring energy and passion to their work. If you would like to be part of our journey, please send your CV and covering letter with the subject title 'Application for Symondsburry Housekeeping Team Member' to Alice Draper, Head of Culture & People, [alicedraper@symondsburryestate.co.uk](mailto:alicedraper@symondsburryestate.co.uk)